

05.20.2008

### Farewell Party

- Tainan Hotel, 2<sup>nd</sup> floor, Pearl Room
  - This was the only room available at the time
  - Dong Dong was too far
  - Floor plan:
    - Stage on front right
    - Four pillars blocking stage
      - Juniors sit behind pillars
      - Video tape and project on the other side of the pillars
      - Make as best as possible considering circumstances
  - Costs 600NT, no corking,
    - Conscious of bottles
  - 10 people per table ~ Approx. 20 tables
  - Every table one bottle of Champaign and Apple Sutra
- Name cards for every person (these will also serves as seat holders)
- Schedule:
  - 400: Set-up time!
  - 545: Doors open
  - 600 – 630: Opening Performances
    - Lewis
    - Ngoc
    - Sara: Glow sticks
    - Jojo and the Funky Monkeys
    - Filipino dance
    - Ananya and Doris
  - 630 – 700: Opening Ceremony (whenever Dragon gets finished)
    - Professor Speeches: Dr. Wu & Pan and a couple more.
    - King and Queen of the Ball
    - Raffle: 3 bottles
    - Toast:
  - 700 – 830: Dinner
    - Will have slideshows and things looping
    - Maybe play Duley and Mark's CD
  - 830 – 845: Performances
  - 845 – 905: Most likely to... Awards
  - 915 – 930: Senior Speeches
- Set-up:
  - Doris, Lewis, Lisa, ... people not on the dragon boat team
- Responsibilities:
  - Pablo: Media
  - Thank you cards:

- Rate for Guests: 650NT and 300NT for smaller people
- Graduation Party will get 30,000 and Farewell with get 0
  - Welcome party will be heavily subsidized.
- Expenses:

200 people at 600 NT	120000
Posters	2000
Performers	6000
Awards	3000
Beverages	17200
Petty Cash	6800
	<b>Total = 155,000NT</b>

- Income:
  - Beverage Sales: 15,600
- We will provide every table with free alcohol
- Beer:
  - 29NT per
- Next Stage:
  - Figure out nitty gritty details
    - Jay
  - Who is counting ballots etc.
  - Videos & Slideshows:
    - Can be reused from graduation
  - Beer and Wine – Doris will look for this
- Doris received \$10,000 NT from Anonymous Donation

### Graduation Party

- Googledocs contains all the information on the graduation and what is happening.
- People put in deadlines and own jobs
- Graduates can invite friends
- Independent work: Try to do everything on your own and then contact Jason.
- Meeting with Dr. Wu tomorrow at 3:30pm
  - This meeting should only last 30 minutes
- On schedule Dean's Speech and Director's Speech: Lewis' responsibility
- We would like to have a Volunteer Party or something

### Speech on 5/30 Announced

### Dragon Boat Festival

- T-shirts need to be made
- Practices have been announced
- Buses need to be arranged
- Update IMBA website

## Entrepreneur Update

### List of BLOGS

- Make an aggregator that will have a link to the blogs
- Encourage people to write about SC

### List of Alumni